

# Manu Ravindran

[manu.ravi2602@gmail.com](mailto:manu.ravi2602@gmail.com)

91 – 8010805285



## CAREER OBJECTIVE

I intend to build a career with a reputed and progressing organization with committed and dedicated people which help me to explore myself fully and realize my potential.

## ACADEMIC PROFILE

- Pursuing 2 years PGDM Distance Learning Programme from IMT Ghaziabad.
- B.Tech in Information Technology (2012) from Kerala University with 6.37 CGPA.
- 12<sup>th</sup> with Science (2008) from Somerville School (CBSE) with 76% Marks
- 10<sup>th</sup> (2005) from Somerville School (CBSE) with 72% Marks

## TECHNICAL SKILLS

<b>Total Experience</b>	4.10 years
<b>Qualification</b>	B. Tech Information Technology
<b>Databases</b>	SQL ,PL SQL & MYSQL
<b>Domain</b>	EDUCATIONAL ERP
<b>Tools</b>	Microsoft Front Page,Adobe Photoshop and Drupal.

## PROFESSIONAL EXPERIENCE

### Valuepoint Thoughtnet Pvt Ltd

**Company Profile:** An Academic ERP company based in Bangalore

**Employee Profile:** Project Coordinator

**Tenure :** Dec 2017 - Till Date

- Project Management and Team Handling.
- Client Kickoff meeting and gathering project requirement.
- Meeting with the existing clients to discuss about new requirements.
- Documentation of client requirements and takes initiative with the technical team to get it done.
- Conducts follow up meeting with the Inhouse technical team regarding the new customization.
- Manual testing will be done, before delivering the customized product to client.
- Training will be scheduled for the client before the product is delivered.
- Sign off will be taken from the client when project goes live

### Edunext Technologies Pvt Ltd

**Company Profile:** An Academic ERP company in New Delhi

**Employee Profile:** Implementation Engineer.

- Creating the implementation plan according to the date provided by the client.
- Data Migration-Collecting all relevant data, uploading it and ensuring completeness.
- Understanding of process and matching with system.
- Initiate training programs on various module with concern department.

# Manu Ravindran

[manu.ravi2602@gmail.com](mailto:manu.ravi2602@gmail.com)

91 – 8010805285

- Conduct separate Teacher Training for all the staff.
- Proper sign off is taken from all head of the department to ensure the system integrity.
- Customisation of reports based on th requirement of the client.
- Sharing the SPOC detail with client for smooth transfer of client from implementation to Support process and it also give client a brief idea about the escalation matrix
- Worked in this company from April 2017 to November 2017

## **Destimoney Financial Services Pvt Ltd(Formerly Destimoney Enterprises Ltd)**

**Company Profile:** A Loan Advisory Company in New Delhi

**Employee Profile: IT Engineer**

- Training support staff for how to use LDMS Web Application
- Creation and deletion of LDMS user id through SQL.
- Precautional steps are taken by replicating databases.
- Backup and Restore of databases.
- Updating and modifying tables in SQL server through sql scripts
- Providing data to product team fromSQL server by running SQL scripts.
- Maintenance of Database Server,File Server, Domain Server and Mail Server
- To give full support for any of the IT Issues on PAN India Level.
- Organizing and controlling all aspects that are unique to technology like network planning,domain implementation etc
- Implementation of online updation of CreditMIS Files using the FTP Server . Training was given to all the Credit Officers PAN India.
- Involved in providing VC Setup Training to all the DEPL branches in coordination with peoplelink support Team .
- Worked in this company from March 2015 to July 2016

## **Applications worked on**

- LDMS Modules IT,Intramet,HR,LDMS,Admin etc.,, SQL Server 2000

## **Entab Infotech Pvt Ltd**

**Company Profile:** An Educational ERP Company in New Delhi

**Employee Profile: Software Engineer**

- Manual Testing of all modules in the software before implementation and giving initial information to the implementation staff regarding the software
- Coordinating with implementation staff for making the modules live during the Implementation Period .
- Coordinating with school staff for resolve the end user queries after implementation
- System requirement gathering-Working with the client to understand the system needs and specifications
- Log the issues with detail steps in issue log sheet
- Interaction with development team to clarify any issues which require further explanations
- Working hand In hand with the development team to integrate the UI with the database/backend and deploy the designs on to the server.
- Resolve the data related issues through SQL scripts
- Training end user & Other User for Proper Usage of Module in ERP
- Worked in this company from April 2014 to February 2015

# Manu Ravindran

[manu.ravi2602@gmail.com](mailto:manu.ravi2602@gmail.com)

91 – 8010805285

## Applications worked on

- ERP modules Registration and Admissions, Student Administration, Library Management, Examination, Payroll, Inventory Management and Financial Accounting etc., SQL Server 2005 and Client, MS word and MS excel

## HCL Infosystem

### Employee Profile: System Analyst

- Handled Video Conferencing through ISDN and internal Network
- Monitored Server like AD Server and File Server.
- Managed Access Controller Device through using NetXsControl and Time Desk.
- Manage and Created Backup in Tapes Drive from file server.
- Network handling for all networks location connectivity across India.
- Mcafee 4.5 and MS Exchange 2003 Administrator for managing local user like, creation, deletion of users & group( distribution list)
- Responsible for smooth functioning & timely preventive maintenance and up gradation of business critical servers like SAP.
- Installation of Video Conferencing Setup in Destimoney Enterprise along with PeopleLink Telepresence.

### Applications worked on

- Active Directory server,File Server,Peoplelink Video Conference Software,Microsoft Exchange 2003

## PERSONAL DETAILS

Date of Birth : 26<sup>th</sup> February,1990  
Mother Name : Maya Ravindran  
Father Name : (Late) K Ravindran Nair  
Permanent Address : Puthuvamadathil (H), Pullampada Pallipad PO Haripad,  
Alappuzha Kerala  
Nationality : Indian  
Languages Known : English, Hindi & Malayalam  
Sex : Male  
Marital status : Married  
Email : [manu.ravi2602@gmail.com](mailto:manu.ravi2602@gmail.com)  
Contact No. : +91-8010805285  
Notice Period : 1 month  
Passport : J 9442998 valid till 2021