

SURESHKUMAR KRISHNAN

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Professional Summary

Managing all day-to-day activities of the Project Delivery

Create and maintain project schedules and tracking deliverable for the release and ensure each project deliverable meets the customer operational and functional requirements.

Provide status update of the project to all the stakeholders.

Managing the overall planning, control, project delivery and Develop detailed project plans, schedules, estimates, resource plans and status reports for maintaining customer satisfaction.

Responsible for managing the payroll accounting, transactions, reporting, stop payments and other operations

Focus on ensuring delivery, process improvement, change management, resource management and risk management.

Serve as the single point of accountability for all aspects of the project.

Experience into full life cycle Functional Consulting of HCM & Payroll modules such as , Talent Acquisition, On-Boarding, Movement – Transfer & Promotions, Time and Attendance, Absence Management, Performance Alignment, Talent Management, Probation Confirmation Management and Payroll Management.

Experience in Full Life cycle of HCM & Payroll roll outs for Middle East.

Experience in Full life cycle of HCM to Start with Recruitment, On Boarding, Probation Confirmation, Organization Movement and Separation.

Possess excellent process orientation skills such as performing project scoping, business process re-engineering, gap analysis, requirements gathering, functional design, application configuration & user interaction

Experience in Test Case Review, Requirements Validation, Monitoring the execution of Manual Test cases, Prepare test summary report and Communicate test status to the lead and prepare corresponding documents.

Experience in Product Configuration and CRP Training

Skills

- Payroll Processing (INDIA & Middle East)
- Training
- Consulting
- Recruiting and interviewing
- Talent Acquisition, Employee – On Boarding
- Employee Movement, Performance
- Employee Life Cycle
- Employee Separation & Termination
- Workforce Management & Absence Management
- Payroll Management (Domestic & International)

- Alignment
- Probation & Confirmation
- Project Management
- Business Analysis
- Documentation SSD, FSD & BRD
- AIM -Implementation Process, Project scoping, Business Process and Re-engineering, Gap Analysis, Requirement Gathering, Functional Design, Configuration CRP & Training.

Work History

Assistant Manager

08/2019 to Current

Cnergys Infotech India Pvt. Ltd – Chennai, Tamil Nadu

Create and maintain project schedules and tracking deliverable for the release and ensure each project deliverable meet's customer operational and functional requirements.

Provide status update of project status to internal stakeholder, project team and Customer stakeholders.

Manage the overall planning, control, status reporting, stability and project delivery

Develop detailed project plans, schedules, estimates, resource plans, and status reports maintaining customer satisfaction.

Responsible for managing the project budget and reporting progress of the project on an ongoing basis.

Focus on ensuring delivery, process improvement, change management, resource management and risk management.

Conduct Project Kick Off Meeting with Clients

Perform Business Process analysis, Requirements gathering and design solution related to HCM & Payroll.

Project Implementation Planning, Process Mapping, Installation, Configuration, CRP & Training.

Conducts the CRP Sessions and handles user training on HCM Payroll

Project leadership, team building, strategy consultation and advice in all aspects of Implementation of the Software.

Contacting the Weekly Status Review Meeting with all the Stakeholders.

Preparing the Weekly Status Review Reports.

Preparing the Project Implementation Plan.

Work with Internal development team & QA team for the Customization development testing and execute the sign-off for each Milestone completion.

Responsible for project status and issue escalation to the Project Steering Committee.

Senior Systems Analyst

01/2014 to 07/2019

Adrenalin ESystems Ltd – Chennai, Tamil Nadu

Create and maintain project schedules and tracking deliverable for the release and ensure each project deliverable meet's customer operational and functional requirements.

Provide status update of project status to internal stakeholder, project team and Customer stakeholders.

Perform Business Process analysis, Requirements gathering and design solution related to HCM & Payroll.

Implement new modified business process, which is statutorily complaint on HCM platform, prepares, and maintains all documentation.

Configures setups relative to Multiple Organization and Multiple Legislation.

Preparing the Gap analysis document, Functional specification document, System requirement document.

Project Implementation Planning, Process Mapping, Installation, Configuration, CRP & Training.

Conducts the CRP Sessions and handles user training on HCM Payroll

Contacting the Weekly Status Review Meeting with all the Stakeholders.

Preparing the Weekly Status Review Reports.

Preparing the Project Implementation Plan.

Work with Internal development team & QA team for the Customization development testing and execute the sign-off for each Milestone completion.

Senior System Engineer

10/2010 to 02/2013

Adrenalin eSystems Ltd – Chennai, Tamil Nadu

Preparing the Gap analysis document, Functional specification document, System requirement document.

Project Implementation Planning, Process Mapping, Installation, Configuration, CRP & Training.

Conducts the CRP Sessions and handles user training on HCM Payroll

Project leadership, team building, strategy consultation and advice in all aspects of Implementation of the Software.

Test Case Review, Requirements Validation, Monitoring the execution of Manual Test cases,

Prepare test summary report and Communicate test status to seniors and prepare corresponding documents.

Work with Internal development team & QA team for the Customization development testing and execute the sign-off for each Milestone completion.

Responsible for project status and issue escalation to the Project Steering Committee.

Review and sign off all major deliverable for the project.

Senior Product Consultant

12/2006 to 10/2010

Fourth Dimension Software Systems Pvt Ltd – Chennai, Tamil Nadu

Involvement in all stages of the project life cycle to date from the Business Case presentation through to post implementation and support. Calls allotment for all the support engineers.

Clients setup and manage their software Schedule, design and conduct customer training to ensure successful adoption of software.

Project leadership, team building, strategy consultation and advice in all aspects of Implementation of the software.

Overall project planning, direction and guidance. Monitoring of Overall project resources and budgets.

Responsible for project status and issue escalation to the Project Steering Committee. Review and sign off of all major deliverable for the project. Services and monitoring the Day to day Activities, Handling support issues from the client, Conducting the meeting & review of the calls tracking at every day.

Education

MBA: SYSTEM

01/2010

Madras University - Chennai

Additional Information

PROJECTS - OCT 2010 to MAR 2013, Jan 2014 to Till date

CLIENTS:-

KPMG – UAE , ICC – UAE , MARCURA EQUITIES - UAE, ALRAJHI TAKAFUL - KSA,HONDA SEAL POWER PLANT- INDIA, ALAHLI HOSPITAL – QATAR. STAR LINK – QATAR, ELAN- NOVO CNIMAS – UAE, ELAN – DECC QATAR, ELAN – MEDIA NETWORKS QATAR, GRANT THORNTON UAE, LAFARGE – ZIMBABWE, FURSAN TOURS AND TRAVELS- KSA AND TERRAZZO – UAE, MOALAJAH –UAE, SWISSBOARING – UAE, SWISSBOARING – OMAN. VAYAFS - INDIA , BASIXSUBK -INDIA, SAMUNNATI - INDIA,SEEDWORKS -INDIA.

Accomplishments

Conduct Weekly Status Review Meeting with all the Stakeholders. Preparing the Weekly Status Review Reports. Preparing the Project Implementation Plan.

Work with Internal development team & QA team for the Customization development and testing.

Responsible to execute the sign-off for each Milestone completion.

Responsible for project status and issue escalation to the Project Steering Committee.

Review and sign off all major deliverable for the project.

Responsible for managing the payroll accounting, transactions, reporting, stop payments and other operations for clients.

Personal Information

Date of Birth : 19-Apr-1977

PAN: ASTPK 2200R

Aadhaar : 7371 1597 6584

Passport Number: Z4282924 - (Expiry - 14-Sep-2027).